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and the
AICPA GOVERNMENTAL
AUDIT QUALITY CENTER

#### Independent Auditor's Report

Board of Commissioners Housing Authority of South Landry Parish Grand Coteau, Louisiana

#### Report on the Financial Statements

We have audited the accompanying financial statements of the Housing Authority of South Landry Parish, Louisiana as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Housing Authority of South Landry Parish, Louisiana's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design and audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Housing Authority of South Landry Parish, Louisiana, as of December 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Managements' Discussion and Analysis on pages 4 to 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards general accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Housing Authority of South Landry Parish, Louisiana's basic financial statements. The statement and certification of actual modernization costs, statement of modernization uncompleted, financial data schedules, and other information as listed on the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The statement and certification of actual modernization costs, statement of modernization costs-uncompleted, financial data schedules, and other information as listed on the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the statement and certification of actual modernization costs, statement of modernization -uncompleted, financial data schedules, and other information as listed on the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated May 7, 2015 on our consideration of the Housing Authority of South Landry Parish, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Audit Standards in considering the Housing Authority of South Landry Parish, Louisiana's internal control over financial reporting and compliance.

Mike Estes, P.C. Fort Worth, Texas May 7, 2015

# HOUSING AUTHORITY OF SOUTH LANDRY, LOUISIANA REQUIRED SUPPLEMENTAL INFORMATION MANAGEMENT DISCUSSION AND ANALYSIS (MD&A) DECEMBER 31, 2014

## Management's Discussion and Analysis (MD&A) December 31, 2014

The management of Public Housing Authority of South Landry, Louisiana presents the following discussion and analysis (MD&A) of the Housing Authority's financial activities for the fiscal year ending December 31, 2014. This represents an overview of financial information. Please read this discussion and analysis in conjunction with the Authority's included audited financial statements.

#### FINANCIAL HIGHLIGHTS

- The primary source of funding for these activities continues to be subsidies and grants from the Department of Housing and Urban Development (HUD), whereas tenant rentals provide a secondary but also significant source of funding.
- The Housing Authority's assets exceeded its liabilities by \$2,880,390 at the close of the fiscal year ended 2014.
  - ✓ Of this amount \$2,255,735 represents a restriction equal to the net amount invested in land, buildings, furnishings, leasehold improvements, equipment, and construction in progress, minus associated debts.
  - ✓ The remainder of \$624,655 of unrestricted assets could be used to meet the Housing Authority's ongoing obligations to citizens and creditors. As a measure of financial strength, this amount equals 77% of the total operating expenses of \$810,703 for the fiscal year 2014, which means the Authority might be able to operate about 9 months using the unrestricted assets alone, compared to 9 months in the prior fiscal year.
- The Housing Authority's total net position increased by \$59,000, a 2% increase from the prior fiscal year 2014. This increase is attributable to significant increases in Federal grants for both operations and capital improvements, described in more detail below.
- The increase in net position of these funds was accompanied by an increase in unrestricted cash by \$139,822 from fiscal year 2014, primarily due to spending \$4,434 more for operations than Federal funds received for operations; spending \$145,664 less for capital assets than Federal capital grants received; and transferring \$1,407 of excess cash into investments
- The Authority spent \$172,650 on capital asset additions during the current fiscal year.
- These changes led to a decrease in total assets by \$82,608 and a decrease in total liabilities by \$141,608. As related measure of financial health, there are still over \$7 of current assets covering each dollar of total current liabilities, which compares to \$3 covering the prior fiscal year's liabilities.
- The Housing Authority continues to operate without the need for debt borrowing.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This MD&A is intended to serve as an introduction to the Housing Authority's basic financial statements. The Housing Authority is a special-purpose government engaged in business-type activities. Accordingly, only fund financial statements are presented as the basic financial statements, comprised of two components: (1) fund financial statements and (2) a series of notes to the financial statements. These provide information about the activities of the Housing Authority as a whole and present a longer-term view of the Housing Authority's finances. This report also contains other supplemental information in addition to the basic financial statements themselves demonstrating how projects funded by HUD have been completed, and whether there are inadequacies in the Authority's internal controls.

#### Management's Discussion and Analysis (MD&A) December 31, 2014

#### Reporting on the Housing Authority as a Whole

One of the most important questions asked about the Authority's finances is, "Is the Housing Authority as a whole better off, or worse off, as a result of the achievements of fiscal year 2014?" The Statement of net position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Housing Authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

#### **Fund Financial Statements**

All of the funds of the Housing Authority are reported as proprietary funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Housing Authority, like other enterprises operated by state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Housing Authority's financial statements report its net position and changes in net position. One can think of the Housing Authority's net position – the difference between assets and liabilities – as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. One will need to consider other non-financial factors, however, such as the changes in the Authority's occupancy levels or its legal obligations to HUD, to assess the overall health of the Housing Authority.

#### USING THIS ANNUAL REPORT

The Housing Authority's annual report consists of financial statements that show combined information about the Housing Authority's most significant programs:

Low Rent Public Housing	\$ 417,509
Public Housing Capital Fund Program	162,220
Total funding received this current fiscal year	\$ 579,729

The Housing Authority's auditors provided assurance in their independent auditors' report with which this MD&A is included, that the basic financial statements are fairly stated. The auditors provide varying degrees of assurance regarding the other information included in this report. A user of this report should read the independent auditors' report carefully to determine the level of assurance provided for each of the other parts of this report.

#### Reporting the Housing Authority's Most Significant Funds

The Housing Authority's financial statements provide detailed information about the most significant funds. Some funds are required to be established by the Department of Housing and Urban Development (HUD). However, the Housing Authority establishes other funds to help it control and manage money for particular purposes, or to show that it is meeting legal responsibilities for using grants and other money.

The Housing Authority's enterprise funds use the following accounting approach for Proprietary funds: All of the Housing Authority's services are reported in enterprise funds. The focus of proprietary funds is on income measurement, which, together with the maintenance of net position, is an important financial indicator.

## Management's Discussion and Analysis (MD&A) December 31, 2014

#### FINANCIAL ANALYSIS

The Housing Authority's net position was \$2,880,390 as of December 31, 2014. Of this amount, \$2,255,735 was invested in capital assets, and the remaining \$624,655 was unrestricted. No other specific Assets are restricted. Also, there are no other restrictions on general net position.

#### CONDENSED FINANCIAL STATEMENTS

#### Condensed Statement of Net Position As of December 31, 2014

•	<u>2014</u>	<u>2013</u>
ASSETS		
Current assets	\$ 718,403	\$ 726,050
Capital assets, net of depreciation	2,255,735	2,330,696
Total assets	\$2,974,138	\$3,056,746
DEFERRED OUTFLOWS OF RESOURCES		
Deferred payments to government assistance programs	<u> </u>	
LIABILITIES		
Current liabilities	82,004	214,531
Non-current liabilities	11,744	20,825
Total liabilities	93,748	235,356
DEFERRED INFLOWS OF RESOURCES		
Deferred revenues from government assistance programs		<u>-</u>
NET POSITION		
Invested in capital assets, net of depreciation	2,255,735	2,330,695
Unrestricted net position	624,655	490,695
Total net position	\$2,880,390	\$2,821,390

#### Management's Discussion and Analysis (MD&A) December 31, 2014

#### **CONDENSED FINANCIAL STATEMENTS (Continued)**

The net position of these funds increased by \$59,000, or by 2%, from those of fiscal year 2013, as explained below. In the narrative that follows, the detail factors causing this change are discussed:

#### Condensed Statement of Revenues, Expenses, and Changes in Fund Net Position Fiscal Year Ended December 31, 2014

	2014	2013
OPERATING REVENUES		
Dwelling rental \$	255,422 \$	234,749
Governmental operating grants	422,344	438,891
Other	32,708	27,637
Total Operating Revenues	710,474	701,277
OPERATING EXPENSES		
Administration	242,595	207,521
Tenant services	350	400
Utilities	12,970	10,756
Ordinary maintenance & operations	201,450	273,824
General expenses	105,728	125,397
Depreciation	247,610	224,465
Total Operating Expenses	810,703	842,363
Income (Loss) from Operations	(100,229)	(141,086)
Non Operating Revenues (Expenses)		
Interest earnings	1,784	1,845
Gain/Loss on disposal of assets	60	500
Total Non-Operating Revenues (Expenses)	1,844	2,345
Income (Loss) before contribution	(98,385)	(138,741)
Capital Contribution	157,385	389,355
Change in net position	59,000	250,614
Total net position - beginning	2,821,390	2,570,776
Total net position - ending \$	2,880,390 \$	2,821,390

#### **EXPLANATIONS OF FINANCIAL ANALYSIS**

Compared with the prior fiscal year, total operating, non-operating revenues, and capital contributions decreased \$223,274, or by 20%, from a combination of larger offsetting factors. Reasons for most of this change are listed below:

#### Management's Discussion and Analysis (MD&A) December 31, 2014

- Total tenant revenue increased by \$11,865, or by 5%, from that of the prior fiscal year, due to the amount of rent each tenant pays which is based on a sliding scale of their personal income. Some tenants' personal incomes increased, so rent revenue from these tenants increased accordingly, raising the overall total. In contrast, other tenant revenues (such as fees collected from tenants for late payment of rent, damages to their units, and other assessments) increased by \$8,808, or by 32%.
- Federal revenues from HUD for operations decreased by \$16,547, or by 4%, from that of the prior fiscal year. The determination of operating grants is based in part upon operations performance of prior years. This amount fluctuates from year-to-year because of the complexities of the funding formula HUD employs. Generally, this formula calculates an allowable expense level adjusted for inflation, occupancy, and other factors, and then uses this final result as a basis for determining the grant amount. The amount of rent subsidy received from HUD depends upon an eligibility scale of each tenant. There was a decrease in the number of eligible tenants receiving subsidies, so Housing Assistance Grants decreased accordingly, lowering the overall total.
- Federal Capital Funds from HUD decreased by \$231,970, or by 60%, from that of the prior fiscal year. Though the Housing Authority submitted a new grant this current fiscal year, they were still in the process of completing projects funded from grants by HUD for fiscal year 2014. The Authority was not allowed the 2012 and 2013 CFP grants, as a penalty assessed by HUD. See Schedule of Prior Audit Findings, 2013-001.
- Interest income totaling \$1,784, did not change significantly from the prior to the current year.

Compared with the prior fiscal year, total operating expenses decreased \$31,660, or by 4%, but this also was made up of a combination of offsetting factors. Again, reasons for most of this change are listed below:

- Depreciation expense increased by \$23,145, or by 10%, from that of the prior fiscal year, because there was an increase in capital assets by \$172,650.
- Maintenance and repairs decreased by \$72,374, or by 26%, from that of the prior fiscal year, due to several factors: Repair staff wages decreased by \$19,598, and related employee benefit contributions decreased by \$6,283. Also, materials used decreased by \$51,471, or by 69%; however, contract labor costs increased by \$4,978, or by 50%.
- General Expenses decreased by \$19,669, or by 16%, from that of the prior fiscal year, and payments in lieu of taxes (PILOT) increased by \$1,846, or by 8%. PILOT is calculated as a percentage of rent minus utilities which, therefore, changed proportionately to the changes in each of these. Insurance premiums decreased by \$7,820, or by 11%, since property and casualty insurance premiums decreased. Lastly, bad debts increased by \$2,922, or by 41%, and compensated absences decreased by \$16,617, or by 66%, from that of the prior fiscal year.
- Administrative Expenses increased by \$35,074, or by 17%, from that of the prior fiscal year, due to a combination of offsetting factors: Administrative staff salaries decreased by \$17,435, or by 16%, and related employee benefit contributions decreased by \$15,690, or by 33% therefore, total staff salaries and benefit costs decreased by 21%. In addition, legal fees increased by \$4,450, staff training/travel reimbursements decreased by \$3,735, office expenses increased by \$66,797, and sundry expenses increased by \$686; therefore, other staff administrative expense increased by over 100%.

#### Management's Discussion and Analysis (MD&A) December 31, 2014

- Utilities Expense increased by \$2,214, or by 21%, from that of the prior fiscal year, due to numerous cumulative factors: Water cost increased by \$30, due to an increase in rate by 109%; electricity cost increased by \$1,622, due to an increase in consumption by 4%; gas cost increased by \$602, due to an increase in consumption by 37%; and finally, other utilities expense (such as labor, benefits, garbage, sewage, and waste removal) increased by \$562, or by 29%.
- Tenant services, totaling \$350, did not change significantly from the prior to the current year.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

At December 31, 2014, the Housing Authority had a total cost of \$7,776,074 invested in a broad range of assets and construction in progress from projects funded in 2010 through 2014, listed below. This amount, not including depreciation, represents increases of \$154,104 from the prior year. More detailed information about capital assets appears in the notes to the financial statements.

#### Capital Assets, Net of Accumulated Depreciation As of December 31, 2014

	<u>2014</u>	<u>2013</u>
Land	\$ 211,267	\$ 211,267
Construction in progress	-	187,242
Buildings	2,009,411	1,899,115
Leasehold improvements	28,641	30,277
Furniture and equipment	6,416	2,795
Total	\$2,255,735	\$2,330,696

As of the end of the 2014 fiscal year, the Authority is still in the process of completing HUD grants of \$157,394 obtained for the 2014 fiscal year. A total remainder of \$132,886 will be received and spent for completing these projects during fiscal year 2015. The Authority was not allowed to spend the 2012 and 2013 CFP grants as originally awarded. This resulted from a penalty assessed by HUD. See Schedule of Prior Audit Findings, 2013-001.

#### Debt

Non-current liabilities also include accrued annual vacation and sick leave due to employees. The Housing Authority has not incurred any mortgages, leases, or bond indentures for financing capital assets or operations.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Housing Authority is primrily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by Federal budget than by local economic conditions. The capital budgets for the 2015 fiscal year have already been submitted to HUD for approval and no major changes are expected.

The Capital fund programs are multiple year budgets and have remained relatively stable. Capital Funds are used for the modernization of public housing properties including administrative fees involved in the modernization.

#### CONTACTING THE HOUSING AUTHORITY'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, investors, and creditors with a general overview of the Housing Authority's finances, and to show the Housing Authority's accountability for the money it receives. If you have questions about this report, or wish to request additional financial information, contact Joe Ann Tyler, at Public Housing Authority of South Landry, Louisiana; P.O. Drawer E; South Landry, LA 70541.

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT OF NET POSITION

#### DECEMBER 31, 2014

ASSETS		
Current assets		
Cash and cash equivalents	\$	440,432
Investments		229,083
Accounts receivable net		2,054
Interest receivable		52
Prepaid items and other assets		21,851
Inventory		7,631
Restricted assets - cash and cash equivalents		17,300
Total Current Assets		718,403
Capital Assets, net		
Land and other non-depreciated assets		211,267
Other capital assets - net of depreciation		2,044,468
Total Capital Assets, net		2,255,735
Total Assets	\$ _	2,974,138
LIABILITIES		
Current Liabilities		
Accounts payable	\$	10,542
Unearned income		2,348
Compensated absences payable		5,170
Accrued PILOT		46,644
Deposits due others		17,300
Total Current Liabilities	_	82,004
Noncurrent Liabilities	_	
Compensated absences payable		11,744
Total Liabilities	_	93,748
NET POSITION	_	
Net investment in capital assets		2,255,735
Unrestricted		624,655
CIII 40011404	_	
Net Position		2,880,390

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

#### YEAR ENDED DECEMBER 31, 2014

OPERATING REVENUES	
Dwelling rental \$	255,422
Governmental operating grants	422,344
Other	32,708
Total Operating Revenues	710,474
OPERATING EXPENSES	
Administration	242,595
Tenant services	350
Utilities	12,970
Ordinary maintenance & operations	201,450
General expenses	105,728
Depreciation	247,610
Total Operating Expenses	810,703
Income (Loss) from Operations	(100,229)
Non Operating Revenues (Expenses)	
Interest earnings	1,784
Gain on disposal of assets	60
Total Non-Operating Revenues (Expenses)	1,844
Income (Loss) before contribution	(98,385)
Capital Contribution	157,385
Change in net position	59,000
Total net position - beginning	2,821,390
Total net position - ending \$	2,880,390

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT OF CASH FLOWS

#### YEAR ENDED DECEMBER 31, 2014

CASH FLOWS FROM OPERATING ACTIVITIES		
Rental receipts	\$	244,687
Other receipts	Ψ	56,930
Federal grants		582,223
Payments to vendors		(420,583)
Payments to employees – net		(308,623)
Net cash provided (used) by		
operating activities	_	154,634
CASH FLOWS FROM CAPITAL AND		
RELATED FINANCING ACTIVITIES		
Purchase of capital assets		(172,650)
Federal Capital Grants		157,385
Sale of assets		60
Net cash provided (used) by capital		_
and related financing activities		(15,205)
CASH FLOWS FROM INVESTING		
ACTIVITIES		
Interest income		1,800
Purchase of investments		(1,407)
Net cash provided (used) by		
investing activities		393
NET INCREASE (DECREASE) IN	_	
CASH AND CASH EQUIVALENTS		139,822
CACH AND CACH DOLLY AND DOLLY		
CASH AND CASH EQUIVALENTS		047 050
Beginning of Fiscal Year		317,910
CASH AND CASH EQUIVALENTS		
End of Fiscal Year	\$	457,732

Continued

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT OF CASH FLOWS

#### YEAR ENDED DECEMBER 31, 2014

#### RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES

ie ii iii ii		
Operating income (loss)	\$	(100,229)
Adjustment to reconcile operating		
income (loss) to net cash provided (used)		
by operating activities:		
Depreciation Expense		247,610
Provision of uncollectible accounts		(4,652)
Change in assets and liabilities:		
Receivables		163,174
Inventories		(7,179)
Prepaid items		(2,482)
Account payables		(142,573)
Unearned income		988
Deposits due others		(23)
Net cash provided (used) by operations	\$	154,634
	_	

Concluded

#### **DECEMBER 31, 2014**

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#### **DECEMBER 31, 2014**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES The accompanying financial statements of the Housing Authority of South Landry Parish have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**A. REPORTING ENTITY** Housing Authorities are chartered as public corporations under the laws (LSA – R.S. 40.391) of the state of Louisiana for the purpose of providing safe and sanitary dwellings accommodations. This creation was contingent upon the local governing body of the city or parish declaring a need for the Housing Authority to function in such city or parish. The Housing Authority is governed by a five member Board of Commissioners. The members, appointed by the Honorable Mayor of the Towns of Arnaudville, Cankton, Grand Coteau, and Sunset, serve staggered multi-year terms.

The Housing Authority has the following units:

PHA Owned Housing FW-921 148

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Housing Authority is considered a primary government, since it is a special purpose government that has a separate governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the Housing Authority may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt with HUD approval.

The Housing Authority is a related organization of the Towns of Arnaudville, Cankton, Grand Coteau, and Sunset since the Towns of Arnaudville, Cankton, Grand Coteau, and Sunset appoints a voting majority of the Housing Authority's governing board. The Towns of Arnaudville, Cankton, Grand Coteau, and Sunset are not financially accountable for the Housing Authority as they cannot impose their will on the Housing Authority and there is no potential for the Housing Authority to provide financial benefit to, or impose financial burdens on, the Towns of Arnaudville, Cankton, Grand Coteau, and Sunset. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the Towns of Arnaudville, Cankton, Grand Coteau, and Sunset.

Governmental Accounting Standards Board (GASB) Codification Section 2100 establishes criteria for determining which, if any, component units should be considered part of the Housing Authority for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

#### **DECEMBER 31, 2014**

- 1) Appointing a voting majority of an organization's governing body, and:
  - a) The ability of the government to impose its will on that organization and/or
  - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the government.
- 2) Organizations for which the government does not appoint a voting majority but are fiscally dependent on the government.
- 3) Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Housing Authority has determined that there are no component units that should be considered as part of the Housing Authority reporting entity.

**B. FUNDS** The accounts of the Housing Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The transactions of the Housing Authority are reported in a proprietary enterprise fund. The general fund accounts for the transactions of the Public Housing Low Rent program and the Capital Fund program.

#### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

**PROPRIETARY FUNDS** Proprietary funds are accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds' principal ongoing operations. According to the Authority's policy, governmental operating grants are considered operating revenues. The other principal operating revenues of the Housing Authority are rent and maintenance charges to residents and operating fees earned. Operating expenses for proprietary funds include the administrative costs of providing the service. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### **DECEMBER 31, 2014**

**D. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits, of less than ninety days, and cash with fiscal agent. Under state law, the Housing Authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

On the Statement of Cash Flows, cash and cash equivalents, end of year, is \$457,732. This is comprised of cash and cash equivalents of \$440,432 and restricted assets – cash of \$17,300, on the statement of net position.

**E. INVESTMENTS** Investments are limited to L.S.-R.S. 33:2955 and the Housing Authority investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at quoted market prices except for the following which are required/permitted as per GASB Statement No. 31:

Investments in <u>nonparticipating</u> interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

#### Definitions:

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

- **F. REVENUE RECOGNITION** Revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual that is, when they become *measurable* and *available* to the finance expenditures of the fiscal period. "Available" is determined as collectible within the 12 months of the fiscal year or soon enough thereafter to be used in pay liabilities of the current period.
- **G. INVENTORY** All purchased inventory items are valued at cost using the first-in, first-out method. Inventory is recorded using the purchase method. At year end, the amount of inventory is recorded for external financial reporting.
- **H. PREPAID ITEMS** Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

#### **DECEMBER 31, 2014**

I. CAPITAL ASSETS Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). The capitalization threshold is \$2,000. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful live is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Site improvements 15 years
Buildings 15-40 years
Building improvements 15 years
Furniture and equipment 5-7 years
Computers 3 years

**J. UNEARNED INCOME** The Housing Authority reports prepaid revenues on its statement of net position. Prepaid revenues arise when resources are received by the Housing Authority before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Housing Authority has a legal claim to the resources, the liability for prepaid revenue is removed from the statement of net position and the revenue is recognized.

**K. COMPENSATED ABSENCES** The Housing Authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to three hundred hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

L. POST EMPLOYMENT BENEFITS The Authority does not recognize or pay any post employment benefits. Accordingly, Governmental Accounting Standards Board (GASB) Statement Number 45 does not apply.

M. NET POSITION AND FLOW ASSUMPTIONS Net position is reported as restricted when constraints placed on net position use as either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Sometime the Authority may fund outlays from both restricted and unrestricted resources. In the event that should occur, the Authority must make a flow assumption about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted-net position to have been depleted before unrestricted-net position is applied.

#### **DECEMBER 31, 2014**

N. USE OF ESTIMATES The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and other financing sources and uses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 – DEPOSITS AND INVESTMENTS** The Housing Authority has reported their investments with a maturity at time of purchase of one year or less at amortized cost. Investments with maturity at time of purchase of greater than one year are presented at fair value at December 31, 2014. Deposits are stated at cost, which approximates fair value.

Interest Rate Risk: The Housing Authority's policy does not address interest rate risk.

Credit Rate Risk: GASB 40 disclosure of credit rate risk does not apply, since the Authority's only investments are certificates of deposit.

Custodial Credit Risk: The Authority's policy requires the financial institution to cover the first \$250,000 of deposits with FDIC coverage. Any excess deposits must be collateralized with securities held by the pledging financial institution, with a fair market value that equals or exceeds the amount of excess deposits.

Restricted Cash: \$17,300 is restricted in the General Fund for security deposits.

At December 31, 2014, the Housing Authority's carrying amount of deposits was \$686,815 and the bank balance was \$697,901, which includes \$229,083 in certificates of deposits classified as investments. \$250,000 of the bank balance was covered by FDIC Insurance. The remaining bank balance of \$447,901 was covered by pledged securities. However, this \$447,901 was exposed to custodial credit risk, as defined by GASBS No. 40, para. 8, because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent but not in the Housing Authority's name.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 40, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the Housing Authority that the fiscal agent has failed to pay deposited funds upon demand. Investments during the year were solely in time deposits at banks.

#### **DECEMBER 31, 2014**

#### NOTE 3 – ACCOUNTS RECEIVABLE The receivables at December 31, 2014, are as follows:

## Class of Receivables Local sources: Tenants \$ 2,054 Total \$ 2,054

#### **NOTE 4 – CAPITAL ASSETS** The changes in capital assets are as follows:

	_	Beginning Balance		Additions	Deletions	Ending Balance
Non-depreciable assets	_					
Land	\$	211,267	\$	0 \$	0	\$ 211,267
Construction in progress		187,241		0	187,241	0
Depreciable assets:						
Buildings		6,986,285		350,899	0	7,337,184
Furniture and equipment		237,177		8,992	18,546	227,623
Total capital assets	-	7,621,970	•	359,891	205,787	7,776,074
Less: accumulated depreciation	•					
Buildings		5,056,892		242,240	0	5,299,132
Furniture and equipment		234,382		5,371	18,546	221,207
Total accumulated deprection	<u>-</u>	5,291,274		247,611	18,546	5,520,339
Total capital assets, net	\$	2,330,696	\$	112,280 \$	187,241	\$ 2,255,735

#### NOTE 5 – ACCOUNTS PAYABLE The payables at December 31, 2014 are as follows:

Vendors	\$ 9,636
Payroll taxes &	
Retirement withheld	466
Utilities	440
Total	\$ 10,542

#### **DECEMBER 31, 2014**

**NOTE 6 – COMPENSATED ABSENCES** At December 31, 2014, employees of the Housing Authority have accumulated and vested \$16,914 of employee leave computed in accordance with GASB, Codification Section C60.

**NOTE 7 – LONG-TERM OBLIGATIONS** The following is a summary of the long-term obligation transactions for the year ended December 31, 2014.

	Compensated Absences			
Balance, beginning Additions Deletions	\$ 28,839 6,869 18,794			
Balance, ending	16,914			
Amounts due in one year	\$ 5,170			

NOTE 8 – RETIREMENT SYSTEM The Housing Authority participates in the Housing Agency Retirement Trust (HART), which is a defined contribution plan. The plan consists of employees of various local and regional housing authorities, urban renewal agencies, and other similar organizations. Through this plan, the Housing Authority provides pension benefits for all of its full-time employees. All full-time employees are eligible to participate in the plan from the first date of the first month after finishing one month of employment.

Under a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Each participant in the plan is required to make a monthly contribution equal to 5.5% of his effective compensation, and may make additional contributions. The employer is required to make monthly contributions equal to 8.5% of each participant's effective compensation.

The Housing Authority's contribution for each employee and income allocated to the employee's account is fully vested after five years of continuous service. The Housing Authority's contributions and interest forfeited by employees who leave employment before five years of service are used to offset future contributions of the Housing Authority.

The Housing Authority has the right to establish or amend retirement plan provisions. The Housing Authority's Joinder Agreement with the Housing Agency Retirement Trust (HART) may be amended or modified by Board Resolution. Amendment of the Joinder Agreement is limited to provisions affecting plan specifications.

The Housing Authority made the required contributions of \$29,890 for the year ended December 31, 2014, of which \$15,521 was paid by the Housing Authority and \$14,369 was paid by employees. No payments were made out of the forfeiture account.

#### **DECEMBER 31, 2014**

#### NOTE 9 – COMMITMENTS AND CONTINGENCIES

<u>Litigation</u> The Housing Authority is not presently involved in litigation.

<u>Grant Disallowances</u> The HUD Inspector General completed an investigation of the Authority within the last year. It is not presently determinable how much, if any, HUD will seek in repayment from the Authority.

<u>Construction Projects</u> There are certain renovation or construction projects in progress at December 31, 2014. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

<u>Risk Management</u> The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance.

The Housing Authority transfers risk of loss by participating in a public entity risk pool and contracting with a commercial insurance carrier for all major categories of exposed risk.

This includes coverage of property, general liability, public liability, and worker's compensation. The risk pool and insurance contracted are obligated to meet settlements up to the maximum coverage, after the PHA's premiums and deductions are met.

Louisiana State law prohibits one governmental entity assessing another entity. If the Louisiana Housing Council Group Self Insured Fund (LHC) risk pool is unable to meet its obligations, the risk to the Housing Authority is only that its own claim would be unpaid.

Coverage has not significantly changed from the previous year and settlements for each of the past three years have not exceeded insurance coverage.

**NOTE 10 – ECONOMIC DEPENDENCE** The Department of Housing and Urban Development provided \$579,729 to the Housing Authority, which represents approximately 61% of the Housing Authority's total revenue and capital contributions for the year

NOTE 11 - SUBSEQUENT EVENTS Management has evaluated events and transactions subsequent to the statement of net position date through, May 7, 2015, of the independent auditor's report for potential recognition or disclosure in the financial statements. Management has not identified any items requiring recognition or disclosure

#### MIKE ESTES, P.C.

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MIKE ESTES, CPA

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

#### **Independent Auditor's Report**

Housing Authority of South Landry Parish South Landry Parish, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Housing Authority of South Landry Parish, Louisiana, as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Housing Authority of South Landry Parish, Louisiana's basic financial statements, and have issued our report thereon dated May 7, 2015.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Housing Authority of South Landry Parish, Louisiana's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of South Landry Parish, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of South Landry Parish, Louisiana's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Authority of South Landry Parish, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mike Estes, P.C. Fort Worth, Texas May 7, 2015

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Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

Independent Auditor's Report

Housing Authority of South Landry Parish South Landry Parish, Louisiana

MIKE ESTES, CPA

#### Report on Compliance for Each Major Federal Program

We have audited the Housing Authority of South Landry Parish, Louisiana's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of the Housing Authority of South Landry Parish, Louisiana's major federal programs for the year ended December 31, 2014. The Housing Authority of South Landry Parish, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Housing Authority of South Landry Parish, Louisiana's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of South Landry Parish, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Housing Authority of South Landry Parish, Louisiana's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the Housing Authority of South Landry Parish, Louisiana complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2014.

#### Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as item 2014 - 001. Our opinion on each major federal program is not modified with respect to these matters.

The Housing Authority of the South Landry Parish, Louisiana's response to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs and the corrective action plan. The Housing Authority of the South Landry Parish, Louisiana's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### Report on Internal Control Over Compliance

Management of the Housing Authority of the South Landry Parish, Louisiana is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Housing Authority of the South Landry Parish, Louisiana's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of South Landry Parish, Louisiana's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charges with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2014 - 01, that we consider to be a significant deficiency.

The Housing Authority of the South Landry Parish, Louisiana's response to the internal control over compliance findings identified in our audit are described in the accompanying corrective action plan. The Housing Authority of the South Landry Parish, Louisiana's response was not subjected to the auditing procedures applied in the audit of compliance, and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

#### Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of Housing Authority of the South Landry Parish, Louisiana as of and for the year ended December 31, 2014, and have issued our report thereon dated May 7, 2015, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mike Estes, P.C. Fort Worth, Texas May 7, 2015

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### YEAR ENDED DECEMBER 31, 2014

FEDERAL GRANTOR PROGRAM TITLE	CDFA NO.		PROGRAM EXPENDITURES		
U. S. Department of Housing and Urban Development Direct Programs:					
Low-Income Housing Operating Subsidy	14.850a	\$	417,509		
Capital Fund Program	14.872		162,220		
Total United States Department					
of Housing and Urban Development		\$_	579,729		
Total Expenditures of Federal Awards		\$ _	579,729		

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### YEAR ENDED DECEMBER 31, 2014

NOTE 1 – GENERAL The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Housing Authority of South Landry Parish, Louisiana (the "Housing Authority"). The Housing Authority reporting entity is defined in note 1(A) to the Housing Authority's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

**NOTE 2 – BASIS OF ACCOUNTING** The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in note 1(C) to the Housing Authority's basic financial statements.

**NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS** Federal awards revenues are reported in the Housing Authority's basic financial statements as follows:

	Fee	Federal Sources		
Enterprise Funds				
Governmental operating grants	\$	422,344		
Capital contributions		157,385		
Total	\$	579,729		

NOTE 4 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with generally accepted accounting principles.

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### YEAR ENDED DECEMBER 31, 2014

#### Section I – Summary of the Auditor's Results

#### **Financial Statement Audit**

1.	Type of Auditor's Report Issued on Financial Statements – Unqualified.						
2.	Internal Control Over Financial Reporting:						
	<ul> <li>a. Material weakness(es) identified? yes✓ no</li> <li>b. Significant deficiency(ies) identified? yes✓ none reported</li> </ul>						
3.	Noncompliance material to financial statements noted? yes✓ no						
Au	dit of Federal Awards						
1.	Internal Control Over Major Programs:						
	<ul> <li>a. Material weakness(es) identified? yes✓ no</li> <li>b. Significant deficiency(ies) identified that are not considered to be material</li> </ul>						
	weaknesses? yes none reported						
2.	. Type of Auditor's Report Issued on Compliance For Major Programs – Unqualified.						
3.	Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? yes no						
4.	The programs tested as major programs include:						
	CFDA# 14.850 Public and Indian Housing – Low Rent Program CFDA# 14.872 Capital Fund						
5.	Dollar threshold used to distinguish between Type A and Type B Programs: \$300,000						
6.	Auditee qualified as low-risk auditee? yes✓ no						

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### YEAR ENDED DECEMBER 31, 2014

<u>Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:</u>

None

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### YEAR ENDED DECEMBER 31, 2014

## <u>Section III – Findings and questioned costs for federal awards which are required to be reported under OMB Circular No. A-133 Section .510 (a):</u>

The long-time Executive Director's last day to work at the Authority was in early August 2013. She was out the remainder of the audit year, on sick leave. She never returned. On May 28, 2014, the Board Chairperson notified the long-time Executive Director that her services were no longer needed. From November 20, 2013 through the time of withdraw, the Authority was managed by an Inter-Agency Agreement with a nearby Authority. From May 21, 2014 through the present, the Authority is managed via an Inter-Agency Agreement with another nearby Authority.

#### Low Rent Program

2014 – 001 – Tenant File Exceptions Noted – Special Tests

#### Statement of Condition

We reviewed fifteen tenant files. In four of the files we reviewed, four of the EIV (Enterprise Income Verification) checks were past due. In five of the files we reviewed, five of the tenants' re-examinations were not timely performed on an annual basis.

#### Criteria

EIV checks should be timely performed and documented. Tenants should re-examined on an annual basis. The process should start well enough in advance that the re-exam is completed and the tenant rent adjusted, if needed, by the end of the year after the last re-exam or date of move-in.

#### Effect

Tenant rent was not timely reviewed and adjusted, if needed.

#### Cause

The cause is unknown. However, we note that the prior audit report contained nine audit findings. This report contains only one.

#### **Questioned Cost**

None

#### Recommendation

The quality control system should ensure that all EIVs should be done that are necessary, and that the re-exam process starts in advance, so that the annual re-exam requirement is timely met.

## HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA CORRECTIVE ACTION PLAN

#### YEAR ENDED DECEMBER 31, 2014

1.	Corrective	Action F	Plan Find	ding 2014 -	-001 -	Tenant	File	Excen	tions 1	Noted

<u>Contact person</u> – Executive Director.

<u>Corrective action planned</u> – I am Joe Ann Tyler, Executive Director and Designated Person to answer this audit finding. We will do as the auditor suggests.

<u>Anticipated completion date</u> – Within the next sixty days.

#### YEAR ENDED DECEMBER 31, 2014

The following prior audit findings were required to be reported under OMB Circular No. A-133, Section 510(a) (for the major program) for the prior year:

The prior Executive Director's last day to work at the Authority was in early August 2013. Since May 21, 2014 the Authority is managed via an Inter-Agency Agreement with another nearby Authority.

#### Capital Fund Program

#### 2013-001 – Deadlines Not Met-Period of Availability

#### **Condition**

The Authority did not meet the obligation deadline for the 2009 and 2010 programs.

#### Recommendation

The Authority should obligate and expend its CFP funds in a timely manner.

#### **Current Status**

CFP funds were obligated and expended in a timely manner. This finding is not repeated in the current audit.

#### Low Rent and Capital Fund Programs

2013-002 - Salary and Duties Performed Need Better Documentation-Activities Allowed or Unallowed

#### Condition

The daily tasks and duties performed by the former Executive Director were not documented. In addition, Civil Service records for various employees have not been timely updated. Also, the documentation for accrued sick and vacation time needed improvement.

#### Recommendation

The Civil Service records should be better used to document vacation and sick time used. Civil Service records should be updated and kept up to date. Information regarding the employees' leave balance, use, and accrual should be included on payroll documents provided to employees.

#### **Current Status**

By the time we performed the prior audit, new management had already instituted the above recommendations. The finding is not repeated in the current audit.

#### YEAR ENDED DECEMBER 31, 2014

The following prior audit findings were required to be reported under OMB Circular No. A-133, Section 510(a) (for the major program) for the prior year:

#### Low Rent and Capital Fund Programs

2013-003 - Board Minutes Not Adequately Maintained-Activities Allowed or Unallowed

#### Condition

The Board did not advertise notices of the board meetings. Written agendas appeared to usually be prepared but were not properly signed and executed. The board minutes and the resolutions did not include the approving signatures or the Authority's seal. In addition, the proceedings were not published in a paper of local circulation, required by state law.

#### Recommendation

Board agendas and meetings should be properly advertised and executed. Proceedings of the minutes should be timely published in a local record of wide circulation.

#### **Current Status**

The above recommendations are currently being followed. The finding is not repeated in the current audit.

#### Low Rent Program

#### 2013-004 – Questionable Disbursements Noted-Allowable Costs/Cost Principles

#### Condition

We noted expenditures that were made that did not appear to directly or indirectly work toward the goal of providing affordable housing to those that qualified for such.

#### Recommendation

Expenditures should not be made on items that are questionable.

#### **Current Status**

We noted no questionable expenditures in the current audit. The finding is not repeated in the current audit.

#### YEAR ENDED DECEMBER 31, 2014

The following prior audit findings were required to be reported under OMB Circular No. A-133, Section 510(a) (for the major program) for the prior year:

#### Low Rent Program

2013-005 – Documentation of Quality Control Checks Not Present-Special Tests

#### Condition

There were no documented, quality control checks regarding selection from the waiting list for new admissions, calculation of rental income, or whether the other tenant and file related information, such as Declaration of Citizenship and Privacy Act notices were present.

#### Recommendation

The quality control checks described above should be performed periodically throughout the year, on a representative basis.

#### **Current Status**

Tenant file exceptions were noted. This finding is essentially repeated as finding 2014 - 001.

#### Low Rent and Capital Fund Programs

#### 2013-006 – Documentation of Procurement Needs Improvement-Procurement

#### Condition

Several points were made about the deficiencies noted in procurement.

#### Recommendation

Several recommendations regarding procurement were made.

#### **Current Status**

The recommendations are being followed. The finding is not repeated in the current audit.

#### YEAR ENDED DECEMBER 31, 2014

The following prior audit findings were required to be reported under OMB Circular No. A-133, Section 510(a) (for the major program) for the prior year:

#### Low Rent Program

2013-007 – Inventory of Equipment is Past Due-Equipment and Real Property

#### Condition

By the end of 2013, the Authority had not inventoried its equipment in over two years.

#### Recommendation

The listing of ranges and refrigerators by serial number and unit number should be reviewed and updated, if necessary. The remainder of the equipment should also be inventoried. The depreciation schedule should be revised, if necessary. The Capitalization Policy was raised to \$2,000 in 2013. In our opinion, amounts exceeding \$2,000 should be accounted for at least semi-annually.

#### **Current Status**

The inventory was made and the records adjusted. The finding is not repeated in the current audit.

#### Capital Fund Programs

2013-008 – Davis Bacon Compliance Check Not Adequate-Davis Bacon Act

#### Condition

There was no documentation that a PHA representative checked the contractor payrolls for Davis Bacon compliance for either the 2009, 2010, or 2011 CFP programs.

#### Recommendation

The authority should always document the review of the contractor payrolls for Davis Bacon compliance.

#### **Current Status**

The Davis Bacon compliance was monitored and documented in the current year. The finding is not repeated in the current audit.

#### YEAR ENDED DECEMBER 31, 2014

The following prior audit findings were required to be reported under OMB Circular No. A-133, Section 510(a) (for the major program) for the prior year:

#### All Programs

2013-009 - Late Submission of Financial Reporting to the Legislative Auditor-Reporting

#### Condition

The audited financial statements were not timely delivered to the Legislative Auditor's Office.

### Recommendation

Accounting records should be timely delivered to the auditor.

### Current Status

This year's financial statements were timely delivered. This finding is not repeated in the current audit.



# HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT AND CERTIFICATION OF ACTUAL MODERNIZATION COSTS ANNUAL CONTRIBUTION CONTRACT

		2010 Capital Fund	2011 Capital Fund
Funds approved	\$	206,559	\$ 170,542
Funds expended		206,559	170,542
Excess of funds approved	\$	0	\$ 0
	_		
Funds advanced	\$	206,559	\$ 170,542
Funds expended		206,559	170,542
Excess (Deficiency) of funds	\$	0	\$ 0

- 1. The Actual Modernization Costs are as follows:
- 2. The distribution of costs by project as shown on the Final Statements of Modernization Costs both dated September 2, 2014, accompanying the Actual Modernization Costs Certificates submitted to HUD for approval are in agreement with the PHA's records.
- 3. All modernization costs have been paid and all related liabilities have been discharged through payment.

# HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA STATEMENT OF MODERNIZATION COSTS - UNCOMPLETED

#### YEAR ENDED DECEMBER 31, 2014

#### CASH BASIS

	_	2009 Capital Fund		2014 Capital Fund
Funds approved	\$	207,656	\$	157,394
Funds expended		207,656		24,508
Excess of funds approved	\$	0	\$	132,886
Funds advanced	\$	207,656	\$	24,508
Funds expended	_	207,656		24,508
Excess (Deficiency) of funds	\$	0	\$	0

The Authority was not allowed the 2012 and 2013 CFP grants originally awarded. Amended ACC's were required to reflect zero funding for the 2012 and 2013 CFPs, as a penalty assessed by HUD. See Schedule of Prior Audit Findings, 2013 - 001.

# HOUSING AUTHORITY OF SOUTH LANDRY PARISH, LOUISIANA SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE DIRECTOR

### YEAR ENDED DECEMBER 31, 2014

### Agency Head Name: Joe Ann Tyler, Executive Director

Purpose	Amount
Salary	\$
Benefits-insurance	
Benefits-retirement	
Benefits- <list any="" here="" other=""></list>	
Car allowance	
Vehicle provided by government	
Per diem	
Reimbursements	
Travel	
Registration fees	
Conference travel	
Continuing professional education fees	
Housing	
Unvouchered expenses*	
Special meals	
Total	\$ 0.00

Note: This Authority is managed via an Inter-Agency Agreement with the Housing Authority of Opelousas, Louisiana.

	Project Total	Total
111 Cash - Unrestricted	\$440,432	\$440,432
112 Cash - Restricted - Modernization and Development	\$0	\$0
113 Cash - Other Restricted	\$0	\$0
114 Cash - Tenant Security Deposits	\$17,300	\$17,300
115 Cash - Restricted for Payment of Current Liabilities	\$0	\$0
100 Total Cash	\$457,732	\$457,732
121 Accounts Receivable - PHA Projects	\$0	\$0
122 Accounts Receivable - HUD Other Projects		
124 Accounts Receivable - Other Government	\$0	\$0
125 Accounts Receivable - Miscellaneous		
126 Accounts Receivable - Tenants	\$2,054	\$2,054
126.1 Allowance for Doubtful Accounts -Tenants	\$0	\$0
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current	\$0	\$0
128 Fraud Recovery	\$0	\$0
128.1 Allowance for Doubtful Accounts - Fraud	\$0	\$0
129 Accrued Interest Receivable	\$52	\$52
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$2,106	\$2,106
131 Investments - Unrestricted	\$229,083	\$229,083
132 Investments - Restricted	\$0	\$0
135 Investments - Restricted for Payment of Current Liability	\$0	\$0
142 Prepaid Expenses and Other Assets	\$21,851	\$21,851
143 Inventories	\$8,032	\$8,032
143.1 Allowance for Obsolete Inventories	-\$401	-\$401
144 Inter Program Due From	\$0	\$0
145 Assets Held for Sale	\$0	\$0
150 Total Current Assets	\$718,403	\$718,403
161 Land	\$211,267	\$211,267
162 Buildings	\$6,644,768	\$6,644,76
163 Furniture, Equipment & Machinery - Dwellings	\$53,363	\$53,363
164 Furniture, Equipment & Machinery - Administration	\$174,260	\$174,260
165 Leasehold Improvements	\$692,416	\$692,416
166 Accumulated Depreciation	-\$5,520,339	-\$5,520,33
167 Construction in Progress	\$0	\$0
168 Infrastructure	\$0	\$0
160 Total Capital Assets, Net of Accumulated Depreciation	\$2,255,735	\$2,255,73
171 Notes, Loans and Mortgages Receivable - Non-Current		
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due		
173 Grants Receivable - Non Current	\$0	\$0
174 Other Assets		
176 Investments in Joint Ventures		
180 Total Non-Current Assets	\$2,255,735	\$2,255,73
200 Deferred Outflow of Resources	\$0	\$0
290 Total Assets and Deferred Outflow of Resources	\$2,974,138	\$2,974,13

Entity Wide Balance Sheet Summary			
	Project Total	Total	
311 Bank Overdraft	\$0	\$0	
312 Accounts Payable <= 90 Days	\$9,636	\$9,636	
313 Accounts Payable >90 Days Past Due	\$0	\$0	
321 Accrued Wage/Payroll Taxes Payable	\$466	\$466	
322 Accrued Compensated Absences - Current Portion	\$5,170	\$5,170	
324 Accrued Contingency Liability	\$0	\$0	
325 Accrued Interest Payable	\$0	\$0	
331 Accounts Payable - HUD PHA Programs			
332 Account Payable - PHA Projects	\$0	\$0	
333 Accounts Payable - Other Government	\$46,644	\$46,644	
341 Tenant Security Deposits	\$17,300	\$17,300	
342 Unearned Revenue	\$2,348	\$2,348	
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue			
344 Current Portion of Long-term Debt - Operating Borrowings	\$0	\$0	
345 Other Current Liabilities	\$0	\$0	
346 Accrued Liabilities - Other	\$440	\$440	
347 Inter Program - Due To	\$0	\$0	
348 Loan Liability - Current			
310 Total Current Liabilities	\$82,004	\$82,004	
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			
352 Long-term Debt, Net of Current - Operating Borrowings	\$0	\$0	
353 Non-current Liabilities - Other	\$0	\$0	
354 Accrued Compensated Absences - Non Current	\$11,744	\$11,744	
355 Loan Liability - Non Current			
356 FASB 5 Liabilities	\$0	\$0	
357 Accrued Pension and OPEB Liabilities			
350 Total Non-Current Liabilities	\$11,744	\$11,744	
300 Total Liabilities	\$93,748	\$93,748	
400 Deferred Inflow of Resources	\$0	\$0	
508.4 Net Investment in Capital Assets	\$2,255,735	\$2,255,735	
511.4 Restricted Net Position	\$0	\$0	
512.4 Unrestricted Net Position	\$624,655	\$624,655	
513 Total Equity - Net Assets / Position	\$2,880,390	\$2,880,390	
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$2,974,138	\$2,974,138	

Single Project Revenu	ie and Expense		
	Low Rent	Capital Fund	Total Project
70300 Net Tenant Rental Revenue	\$255,422	\$0	\$255,422
70400 Tenant Revenue - Other	\$18,639	\$0	\$18,639
70500 Total Tenant Revenue	\$274,061	\$0	\$274,061
70600 HUD PHA Operating Grants	\$417,509	\$4,835	\$422,344
70610 Capital Grants	\$0	\$157,385	\$157,385
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants	\$0	\$0	\$0
71100 Investment Income - Unrestricted	\$1,784	\$0	\$1,784
71200 Mortgage Interest Income	\$0	\$0	\$0
71300 Proceeds from Disposition of Assets Held for Sale	\$0	\$0	\$0
71310 Cost of Sale of Assets	\$0	\$0	\$0
71400 Fraud Recovery	\$0	\$0	\$0
71500 Other Revenue	\$14,069	\$0	\$14,069
71600 Gain or Loss on Sale of Capital Assets	\$60	\$0	\$60
72000 Investment Income - Restricted	\$0	\$0	\$0
70000 Total Revenue	\$707,483	\$162,220	\$869,703
91100 Administrative Salaries	\$93,182	\$0	\$93,182
91200 Auditing Fees	\$10,230	\$0	\$10,230
91300 Management Fee			
91310 Book-keeping Fee	\$0	\$0	\$0
91400 Advertising and Marketing	\$328	\$0	\$328
91500 Employee Benefit contributions - Administrative	\$31,160	\$0	\$31,160
91600 Office Expenses	\$86,898	\$0	\$86,898
91700 Legal Expense	\$4,450	\$0	\$4,450
91800 Travel	\$2,562	\$0	\$2,562
91810 Allocated Overhead	\$0	\$0	\$0
91900 Other	\$13,785	\$0	\$13,785
91000 Total Operating - Administrative	\$242,595	\$0	\$242,595
92000 Asset Management Fee	\$0	\$0	\$0
92100 Tenant Services - Salaries	\$0	\$0	\$0
92200 Relocation Costs	\$0	\$0	\$0
92300 Employee Benefit Contributions - Tenant Services	\$0	\$0	\$0
92400 Tenant Services - Other	\$350	\$0	\$350
92500 Total Tenant Services	\$350	\$0	\$350
02400 186-4	***	**	0074
93100 Water	\$874	\$0 \$0	\$874
93200 Electricity	\$9,628	\$0 \$0	\$9,628
93300 Gas	\$2,079	\$0	\$2,079
93400 Fuel	\$0	\$0	\$0
93500 Labor	\$0	\$0	\$0
93600 Sewer	\$389	\$0	\$389
			~ ~
93700 Employee Benefit Contributions - Utilities 93800 Other Utilities Expense	\$0 \$0	\$0 \$0	\$0 \$0

Single Project Revenue ar	Single Project Revenue and Expense				
<u> </u>		Capital Fund	Total Project		
94100 Ordinary Maintenance and Operations - Labor	\$112,555	\$0	\$112,555		
94200 Ordinary Maintenance and Operations - Materials and Other	\$23,065	\$0	\$23,065		
94300 Ordinary Maintenance and Operations Contracts	\$14,987		\$14,987		
94500 Employee Benefit Contributions - Ordinary Maintenance	\$50,843	\$0	\$50,843		
94000 Total Maintenance	\$201,450	\$0	\$201,450		
		`	,		
95100 Protective Services - Labor	\$0	\$0	\$0		
95200 Protective Services - Other Contract Costs	\$0	\$0	\$0		
95300 Protective Services - Other	\$0	\$0	\$0		
95500 Employee Benefit Contributions - Protective Services	\$0	\$0	\$0		
95000 Total Protective Services	\$0	\$0	\$0		
96110 Property Insurance	\$39,643	\$0	\$39,643		
96120 Liability Insurance	\$5,337	\$0	\$5,337		
96130 Workmen's Compensation	\$11,268	\$0	\$11,268		
96140 All Other Insurance	\$6,754	\$0	\$6,754		
96100 Total insurance Premiums	\$63,002	\$0	\$63,002		
			·		
96200 Other General Expenses	\$0	\$0	\$0		
96210 Compensated Absences	\$8,473	\$0	\$8,473		
96300 Payments in Lieu of Taxes	\$24,245	\$0	\$24,245		
96400 Bad debt - Tenant Rents	\$10,008	\$0	\$10,008		
96500 Bad debt - Mortgages	\$0	\$0	\$0		
96600 Bad debt - Other	\$0	\$0	\$0		
96800 Severance Expense	\$0	\$0	\$0		
96000 Total Other General Expenses	\$42,726	\$0	\$42,726		
·					
96710 Interest of Mortgage (or Bonds) Payable	\$0	\$0	\$0		
96720 Interest on Notes Payable (Short and Long Term)					
96730 Amortization of Bond Issue Costs	\$0	\$0	\$0		
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0		
·					
96900 Total Operating Expenses	\$563,093	\$0	\$563,093		
97000 Excess of Operating Revenue over Operating Expenses	\$144,390	\$162,220	\$306,610		
97100 Extraordinary Maintenance	\$0	\$0	\$0		
97200 Casualty Losses - Non-capitalized	\$0	\$0	\$0		
97300 Housing Assistance Payments	\$0	\$0	\$0		
97350 HAP Portability-In	\$0	\$0	\$0		
97400 Depreciation Expense	\$247,610	\$0	\$247,610		
97500 Fraud Losses	\$0	\$0	\$0		
97600 Capital Outlays - Governmental Funds					
97700 Debt Principal Payment - Governmental Funds					
97800 Dwelling Units Rent Expense	\$0	\$0	\$0		
90000 Total Expenses	\$810,703	\$0	\$810,703		

Unigie i roject (evenue ana i	Single Project Revenue and Expense  Low Rent Capital Fund Total Project				
		_			
10010 Operating Transfer In	\$4,835	\$0	\$4,835		
10020 Operating transfer Out	\$0	-\$4,835	-\$4,835		
10030 Operating Transfers from/to Primary Government					
10040 Operating Transfers from/to Component Unit	\$0	\$0	\$0		
10050 Proceeds from Notes, Loans and Bonds					
10060 Proceeds from Property Sales					
10070 Extraordinary Items, Net Gain/Loss	\$0	\$0	\$0		
10080 Special Items (Net Gain/Loss)	\$0	\$0	\$0		
10091 Inter Project Excess Cash Transfer In	\$0	\$0	\$0		
10092 Inter Project Excess Cash Transfer Out	\$0	\$0	\$0		
10093 Transfers between Program and Project - In	\$0	\$0	\$0		
10094 Transfers between Project and Program - Out	\$0	\$0	\$0		
10100 Total Other financing Sources (Uses)	\$4,835	-\$4,835	\$0		
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$98,385	\$157,385	\$59,000		
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0		
11030 Beginning Equity	\$2,634,149	\$187,241	\$2,821,390		
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors					
11050 Changes in Compensated Absence Balance					
11060 Changes in Contingent Liability Balance					
11070 Changes in Unrecognized Pension Transition Liability					
11080 Changes in Special Term/Severance Benefits Liability					
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents					
11100 Changes in Allowance for Doubtful Accounts - Other					
11170 Administrative Fee Equity					
11180 Housing Assistance Payments Equity					
11190 Unit Months Available	1724		1724		
11210 Number of Unit Months Leased	1654		1654		
11270 Excess Cash	\$559,993		\$559,993		
11610 Land Purchases	\$0	\$0	\$0		
11620 Building Purchases	\$0	\$157,385	\$157,385		
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0		
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0		
11650 Leasehold Improvements Purchases	\$0	\$0	\$0		
11660 Infrastructure Purchases	\$0	\$0 \$0	\$0		
13510 CFFP Debt Service Payments	\$0	\$0 \$0	\$0 \$0		
13901 Replacement Housing Factor Funds	\$0	\$0 \$0	\$0 \$0		

Entity Wide Revenue and Expense Sur	mmary	
	Project Total	Total
70300 Net Tenant Rental Revenue	\$255,422	\$255,422
70400 Tenant Revenue - Other	\$18,639	\$18,639
70500 Total Tenant Revenue	\$274,061	\$274,061
70600 HUD PHA Operating Grants	\$422,344	\$422,344
70610 Capital Grants	\$157,385	\$157,385
70710 Management Fee		
70720 Asset Management Fee		
70730 Book Keeping Fee		
70740 Front Line Service Fee		
70750 Other Fees		
70700 Total Fee Revenue		
70800 Other Government Grants	\$0	\$0
71100 Investment Income - Unrestricted	\$1,784	\$1,784
71200 Mortgage Interest Income	\$0	\$0
71300 Proceeds from Disposition of Assets Held for Sale	\$0	\$0
71310 Cost of Sale of Assets	\$0	\$0
71400 Fraud Recovery	\$0	\$0
71500 Other Revenue	\$14,069	\$14,069
71600 Gain or Loss on Sale of Capital Assets	\$60	\$60
72000 Investment Income - Restricted	\$0	\$0
70000 Total Revenue	\$869,703	\$869,703
04400 44 114 11 04 11	000 400	000 100
91100 Administrative Salaries	\$93,182	\$93,182
91200 Auditing Fees	\$10,230	\$10,230
91300 Management Fee	60	60
91310 Book-keeping Fee 91400 Advertising and Marketing	\$0	\$0
91500 Employee Benefit contributions - Administrative	\$328 \$31,160	\$328 \$31,160
91600 Office Expenses	\$86,898	\$86,898
91700 Legal Expense	\$4,450	\$4,450
91800 Travel	\$2,562	\$2,562
91810 Allocated Overhead	\$0	\$0
91900 Other	\$13,785	\$13,785
91000 Total Operating - Administrative	\$242,595	\$242,595
51000 Total Operating - Administrative	Ψ2+2,333	Ψ242,000
92000 Asset Management Fee	\$0	\$0
92100 Tenant Services - Salaries	\$0	\$0
92200 Relocation Costs	\$0	\$0
92300 Employee Benefit Contributions - Tenant Services	\$0	\$0
92400 Tenant Services - Other	\$350	\$350
92500 Total Tenant Services	\$350	\$350
	*	
93100 Water	\$874	\$874
93200 Electricity	\$9,628	\$9,628
93300 Gas	\$2,079	\$2,079
93400 Fuel	\$0	\$0
93500 Labor	\$0	\$0
93600 Sewer	\$389	\$389
93700 Employee Benefit Contributions - Utilities	\$0	\$0
93800 Other Utilities Expense	\$0	\$0
93000 Total Utilities	\$12,970	\$12,970

Entity Wide Revenue and Expense Summary			
-		Project Total	Total
94100 Ordinary Maintenance and Operations - I	_abor	\$112,555	\$112,555
94200 Ordinary Maintenance and Operations - I		\$23,065	\$23,065
94300 Ordinary Maintenance and Operations Co		\$14,987	\$14,987
94500 Employee Benefit Contributions - Ordinal		\$50,843	\$50,843
94000 Total Maintenance		\$201,450	\$201,450
95100 Protective Services - Labor		\$0	\$0
95200 Protective Services - Other Contract Cos	ts	\$0	\$0
95300 Protective Services - Other		\$0	\$0
95500 Employee Benefit Contributions - Protect	ive Services	\$0	\$0
95000 Total Protective Services		\$0	\$0
96110 Property Insurance		\$39,643	\$39,643
96120 Liability Insurance		\$5,337	\$5,337
96130 Workmen's Compensation		\$11,268	
96140 All Other Insurance		\$6,754	\$11,268
96100 Total insurance Premiums		\$63,002	\$6,754
96 100 Total insurance Premiums		\$63,002	\$63,002
96200 Other General Expenses		\$0	\$0
96210 Compensated Absences		\$8,473	\$8,473
96300 Payments in Lieu of Taxes		\$24,245	\$24,245
96400 Bad debt - Tenant Rents		\$10,008	\$10,008
96500 Bad debt - Mortgages		\$0	\$0
96600 Bad debt - Other		\$0	\$0
96800 Severance Expense		\$0	\$0
96000 Total Other General Expenses		\$42,726	\$42,726
96710 Interest of Mortgage (or Bonds) Payable		\$0	\$0
96720 Interest on Notes Payable (Short and Lor	ng Term)		
96730 Amortization of Bond Issue Costs		\$0	\$0
96700 Total Interest Expense and Amortization	Cost	\$0	\$0
96900 Total Operating Expenses		\$563,093	\$563,093
Total Operating Expenses		Ψ300,000	ψοσο,σοσ
97000 Excess of Operating Revenue over Oper	ating Expenses	\$306,610	\$306,610
07100 Extraordinary Maintenance		60	<b>¢</b> 0
97100 Extraordinary Maintenance		\$0 \$0	\$0
97200 Casualty Losses - Non-capitalized		\$0 \$0	\$0
97300 Housing Assistance Payments		\$0 \$0	\$0
97350 HAP Portability-In		\$0	\$0
97400 Depreciation Expense		\$247,610	\$247,610
97500 Fraud Losses		\$0	\$0
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental	runas	60	60
97800 Dwelling Units Rent Expense		\$0	\$0
90000 Total Expenses		\$810,703	\$810,703

Entity Wide Revenue and Expense Summary			
-	Project Total	Total	
10010 Operating Transfer In	\$4,835	\$4,835	
10020 Operating transfer Out	-\$4,835	-\$4,835	
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit	\$0	\$0	
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss	\$0	\$0	
10080 Special Items (Net Gain/Loss)	\$0	\$0	
10091 Inter Project Excess Cash Transfer In	\$0	\$0	
10092 Inter Project Excess Cash Transfer Out	\$0	\$0	
10093 Transfers between Program and Project - In	\$0	\$0	
10094 Transfers between Project and Program - Out	\$0	\$0	
10100 Total Other financing Sources (Uses)	\$0	\$0	
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$59,000	\$59,000	
11020 Required Annual Debt Principal Payments	\$0	\$0	
11030 Beginning Equity	\$2,821,390	\$2,821,390	
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors			
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity			
	_		
11180 Housing Assistance Payments Equity	1724	1724	
11190 Unit Months Available			
11210 Number of Unit Months Leased	1654	1654	
11270 Excess Cash	\$559,993	\$559,993	
11610 Land Purchases	\$0	\$0	
11620 Building Purchases	\$157,385	\$157,385	
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	
11650 Leasehold Improvements Purchases	\$0	\$0	
11660 Infrastructure Purchases	\$0	\$0	
13510 CFFP Debt Service Payments	\$0	\$0	
13901 Replacement Housing Factor Funds	\$0	\$0	